

# CONTACT PRIVACY POLICY

Dear User,

We inform you that EU Regulation 2016/679 governs the processing of Personal Data of natural persons. In accordance with this Regulation, the processing will be carried out based on the principles of lawfulness, fairness, transparency and protection of your Personal Data and rights.

## DATA CONTROLLER

The Data Controller, i.e. the entity that determines the purposes and means of the processing of your personal data, is the company "Silcart S.p.A." Via Spercenigo n. 5 – 31030 Carbonera (TV), Tel. +39 0422445507, email [privacy@silcartcorp.com](mailto:privacy@silcartcorp.com).

## PURPOSE OF THE PROCESSING

Your personal data are processed for the purpose of managing contact requests related to the activities of the Data Controller and handling any additional inquiries you may submit.

## LEGAL BASIS OF THE PROCESSING

The legal basis for the processing is the consent you provide in relation to the purpose specified above.

## CONSEQUENCES OF FAILURE TO PROVIDE PERSONAL DATA

Providing your personal data for the above-mentioned purpose is not a contractual obligation. However, failure to provide such data will prevent us from managing your requests.

## CATEGORIES OF PERSONAL DATA PROCESSED

In particular, the categories of personal data we may process include:

- ☐ Personal identification data;
- ☐ Contact details.

## WHO WE MAY SHARE YOUR PERSONAL DATA WITH

Your personal data will be processed by our staff and will be protected at every stage of processing through the adoption of appropriate technical and organizational security measures.

## PLACE OF PROCESSING

The processing of personal data collected through the "Contact" section of the website takes place primarily at the premises of the Data Controller. The personal data collected will not be disclosed or shared with third parties, nor will they be transferred to countries outside the European Union.

## DATA PROCESSORS

External parties appointed as Data Processors may include, but are not limited to:

- ☐ Professionals or service providers responsible for the management and maintenance of the website, acting on behalf of the Data Controller.

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## **METHODS OF PROCESSING**

This Privacy Notice applies to the personal data submitted by the user (technically: the data subject) when completing the “Contact” section of the website. In accordance with Article 5 of the GDPR, your personal data will be processed lawfully, fairly, and transparently; collected for specified, explicit, and legitimate purposes; and processed in a manner compatible with those purposes. The data will be adequate, relevant, and limited to what is necessary; accurate and, where necessary, kept up to date; stored in a form that permits identification of data subjects; and processed in a manner that ensures appropriate security, including protection against unauthorized or unlawful processing and against accidental loss, destruction, or damage, using suitable technical and organizational measures.

## **DATA RETENTION PERIOD**

The data collected will be processed for the purpose of managing your requests and will be retained for a limited period corresponding to the time required to process and respond to your inquiries, or until a request for erasure is submitted by the data subject.

## **RIGHTS OF THE DATA SUBJECT**

Data subjects have the rights set out in Articles 15, 16, 17, 18, 20 and 21 of the GDPR, including the right to access their personal data, request rectification, updating, erasure, restriction of processing if the data are incomplete, inaccurate, or unlawfully collected, as well as the right to data portability and to object to processing carried out on legitimate grounds. Requests may be submitted via the contact form or by writing to: [privacy@silcartcorp.com](mailto:privacy@silcartcorp.com).

Data subjects also have the right to lodge a complaint with the competent Supervisory Authority.