

PRIVACY NOTICE

PURSUANT TO EU REGULATION 2016/679 (GDPR) FOR CUSTOMERS AND SUPPLIERS

Dear Sir/Madam,

We hereby inform you that, in order to establish and manage the contractual relationship currently in place, the undersigned Company needs to process certain information relating to you, which qualifies as personal data under Articles 13 and 14 of EU Regulation 2016/679.

DATA CONTROLLER

The Data Controller, meaning the Company that determines the purposes and means of processing your personal data, is Silcart S.p.A., with registered office at Via Spercenigo No.5 – 31030 Carbonera (TV), Italy. Tel: +39 0422 445507. Email: privacy@silcartcorp.com

PURPOSE OF DATA PROCESSING

The personal data we need to process are required for the following purposes:

- ☐ Comply with all administrative, accounting, and tax obligations;
- ☐ Manage relationships with customers and suppliers.

LEGAL BASIS FOR DATA PROCESSING

The legal bases for the processing are:

- ☐ Compliance with legal obligations, particularly those related to tax regulations;
- ☐ The performance of a contract, with reference to the processing of personal data necessary to fulfill contractual obligations.

CONSEQUENCES OF FAILURE TO PROVIDE PERSONAL DATA

With regard to personal data necessary for the execution of the contract to which you are a party, or for compliance with legal obligations (such as those related to accounting and tax record-keeping), failure to provide such data will prevent the establishment or continuation of the contractual relationship.

CATEGORIES OF PERSONAL DATA PROCESSED

We wish to inform you that we may process the following categories of personal data:

- ☐ Personal and tax identification data;
- ☐ Contact details;
- ☐ Bank account information;
- ☐ Data relating to any contractual breaches.

DATA SHARING RECIPIENTS

Your personal data will be processed with strict confidentiality. Specifically, the following entities may have access to your data:

- ☐ Public authorities (e.g., Tax Offices);
- ☐ Agencies responsible for processing tax documentation;
- ☐ Financial institutions;
- ☐ Professionals and consultants.

LOCATION OF DATA PROCESSING

All data processing activities will be carried out within the European Economic Area (EEA). Specifically, processing will primarily take place at the premises of the Data Controller and will be conducted directly by the Controller.

Without prejudice to disclosures made in compliance with legal and contractual obligations, personal data collected may be transferred to non-EU countries. In such cases, the Data Controller will verify, where possible, the adequacy of the data protection regulations in the destination countries.

If such adequacy is not guaranteed, the Data Controller may transfer your personal data only when strictly necessary for the performance of the employment contract, as provided for under Article 49(1)(b) of the GDPR.

DATA PROCESSORS

External Data Processors may be appointed within their respective areas of responsibility. These may include, but are not limited to, professionals or service companies that provide administrative and business management support on behalf of our Company.

If you wish, you may request the full list of appointed External Data Processors by contacting the Data Controller identified above.

METHODS OF DATA PROCESSING

Data processing is carried out using both automated and manual tools, in accordance with the stated purposes and in compliance with confidentiality requirements and appropriate security measures.

Furthermore, as provided by Article 5 of GDPR 2016/679, we guarantee that your personal data will be:

- ☐ Processed lawfully, fairly, and transparently;
- ☐ Collected for specified, explicit, and legitimate purposes;
- ☐ Processed in a manner consistent with those purposes;
- ☐ Adequate, relevant, and limited to what is necessary in relation to the purposes for which they are processed; accurate and, where necessary, kept up to date;
- ☐ Stored in a form that permits identification of data subjects;
- ☐ Processed in a way that ensures appropriate security of personal data, including protection against unauthorized or unlawful processing and against accidental loss, destruction, or damage, using suitable technical and organizational measures.

DATA RETENTION PERIOD

All personal data will be retained for the period strictly necessary to fulfill the purposes for which they are processed, and for any additional period required by applicable tax regulations.

DATA SUBJECT RIGHTS

Data subjects are entitled to exercise the rights provided under Articles 15, 16, 17, 18, 20, and 21 of the aforementioned EU Regulation, including:

- ☐ The right of access, i.e., to know which personal data are being processed by our Company;
- ☐ The right to request the correction of any errors and/or omissions;
- ☐ The right to obtain the erasure of data;
- ☐ The right to restrict the processing of data;
- ☐ The right to data portability, i.e., to receive all personal data processed by our Company in a structured, machine-readable format;

The right to object to the processing of personal data.

Data subjects also have the right to lodge a complaint with the competent Supervisory Authority.